

## **Africa Advocacy Programme Officer (part-time)**

**Location:** must be based in Africa - preferably a member GBC country or a country where strategic partner offices are located (e.g. African Union or UNEP)

**Salary:** USD 1,200 monthly (3 days a week)

**Type of Position:** Part-time

### **About the World Green Building Council**

The World Green Building Council (WorldGBC) is the largest and most influential local-regional-global action network, leading the transformation to sustainable and decarbonised built environments for everyone, everywhere.

Together, with 75+ Green Building Councils and industry partners from all around the world, we are driving systemic changes to:

- Address whole life carbon emissions of existing and new buildings
- Enable resilient, healthy, equitable and inclusive places
- Secure regenerative, resource efficient and waste-free infrastructure

We work with businesses, organisations and governments to deliver on the ambitions of the Paris Agreement and UN Global Goals for Sustainable Development (SDGs).

Find out more [www.worldgbc.org](http://www.worldgbc.org)

### **About the Programme – WorldGBC Global Advocacy & Africa Manifesto**

WorldGBC plays an influential role in global advocacy, through our Global Advocacy Taskforce which is currently developing a set of global policy principles led by our Director of Global Advocacy.

In 2022, the WorldGBC Africa Regional Network (currently composed of 15 GBCs across the continent) undertook a series of consultations to develop an [Africa Manifesto for Sustainable Cities and the Built Environment](#). The Manifesto was created in alignment with WorldGBC global programmes and sets out specific and immediately actionable policy asks that chart the direction of implementation initiatives led by GBCs in the region.

Going forward there will be two scales of implementation of the Manifesto – regional and national. At the regional level, we will be working with the Africa Union Development Agency (AUDA-NEPAD) who also inputted into the document to explore opportunities for the Manifesto to shape AUDA-NEPAD programmes and potentially future AU Heads of State policy asks.

At the National level, GBCs work with various levels of government to support the design and implementation of sustainable building policies. The Manifesto creates the opportunity of a united voice, raised ambitions and to framework for tracking progress of delivery against the policy asks.

The Africa Advocacy Programme Officer must be enthusiastic, willing to learn, and be excited to be part of a passionate and fast-moving team dedicated to improving sustainability in the built environment.

Key responsibilities will include:

### **Africa Manifesto Implementation - National**

- In coordination with the GBCs and the Director of Global Advocacy, design a reporting process for tracking GBC programmes and activities and their impact against the various Manifesto policy asks.
- Through the Africa Outreach Committee, facilitate the sharing of policy programmes and activities amongst GBCs for the purpose of encouraging more GBCs to initiate such actions.
- Coordinate Africa GBCs inputting and reporting progress into the Global Policy Taskforce.
- Profile GBC advocacy work through WorldGBC channels – reports, social media, etc.
- Coordinate with the ANZ Africa Project Officer to ensure alignment with African Alliance activities, cross-pollination of ideas and shared engagement of GBCs.

### **Africa Manifesto Implementation - Regional**

- Leverage the Regional Chair and Vice-Chair, in coordination with the Director of Engagement & Networks, the Director of Global Advocacy and AUDA-NEPAD, to lead the drafting of a technical cooperative agreement (as per AUDA-NEPAD partnership processes).
- Building and maintaining relationships with key built environment stakeholders in the region.
- Identify opportunities within the African Union processes to embed the Africa Manifesto policy asks and provide technical support through our GBCs.

### **Other**

- Work with the Director of Engagement & Networks to leverage the above activities to attract and engage Regional Partners and other funders

### **Experience and Skills**

*The ideal candidate has...*

- 3+ years of advocacy or policy experience with specific expertise in either the building/property/real estate sector and/or working on sustainability/climate change
- Highly organised, with excellent attention to detail and accuracy
- Some project management experience with an interest to grow in this space
- Specific experience or interest in international work and across different sectors (public, private, third), ideally with a proven record for engaging with a geographically and culturally diverse network of stakeholders experience of working and thriving within a small, motivated and virtual team
- Enthusiasm to learn, generate ideas and be dedicated to the advancement of a singular project mission within a global membership organisation
- Excellent verbal and written communication skills in English is required and proficiency in another main African language (i.e. Arabic, French) would be advantageous, including confident delivery as a public speaker and workshop facilitator

- Interest or experience in marketing and/or communication activities
- Experience with using design and editing software such as Adobe InDesign and Illustrator

*The ideal candidate is:*

- *A creative, enthusiastic mind* – innovative approaches and engagement techniques
- *A relationship builder* – will listen to the needs of stakeholders and work collaboratively
- *Able to develop and implement a workplan* – be meticulous in managing deadlines and deliverables, working with colleagues to ensure on-time delivery
- *Adaptable and dynamic* – able to be flexible in picking up tasks and learn new skills across different disciplines and topics

**To apply, please send a CV and covering letter to [careers@worldgbc.org](mailto:careers@worldgbc.org) by 6 February 2023**

**WorldGBC thanks all applicants but we will only be able to respond to short-listed candidates.**